

# Order LeadCapture for 2021 NAESP Pre-K-8 Principals Conference

## SETTING UP YOUR EXHIBITOR ACCOUNT

- Click [here](#) > **Add your company** > Event Code: 30B9F037B8DA > Enter details > **Create account**
- You will soon receive the email “Welcome to “2021 NAESP Pre-K-8 Principals Conference” from [dyoung@naesp.com](mailto:dyoung@naesp.com). Click **Log In** within the email.
  - *Haven't used LeadCapture before?* You'll create your password here.
  - *If you have LeadCapture login credentials from past events*, log in with your email and previously created password. Once logged in, click **Switch Event** (top left) and click 2021 NAESP Pre-K-8 Principals Conference from the list of events you're exhibiting at.

## LOGGING BACK IN TO YOUR EXHIBITOR PORTAL

- Log back into your Portal using [this link](#). *Do not click Add your company.*
- Use this Portal to:
  - *Purchase LeadCapture licenses*
  - *Assign licenses to registered onsite staff (not required pre-event)*
  - *Create lead-qualifying questions*
  - *Export your leads after the event*

## SUPPORT

New to LeadCapture or want additional help? [This how-to](#) is all you need to get set up.

Questions? Email [leadcapture@cvent.com](mailto:leadcapture@cvent.com) with any general LeadCapture questions

### App License

Download the LeadCapture app on your own iOS or Android device and use your camera to scan leads on-site.

**\$249** + **\$149**  
FIRST APP ANY ADDITIONAL

### Rental Device License

Pick up a LeadCapture scanner onsite. Price includes app access + scanner.

<b>\$299</b> ORDER BEFORE 12AM CST on 6/9	<b>\$349</b> ORDER BETWEEN 6/9 – 6/22	<b>\$399</b> ORDER AFTER 12AM CST ON 6/23
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